

Deputy Clerk

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF TEXAS
AUSTIN DIVISION**

**INSTRUCTIONS
ABSTRACT OF JUDGMENT**

Please use the attached template when requesting the issuance of an Abstract of Judgment for a judgment rendered in the United States District Court, Western District of Texas, Austin Division. The requesting party should submit the abstract in triplicate. Prior to issuing the abstract, the Clerk's Office will verify the date and amount of judgment against the final judgment and bill of costs. If the abstract is correct, it will be signed and sealed. Two copies will be returned to the requesting party, and one copy shall be retained in the file. The fee for issuance of an abstract of judgment is \$11.00.

LEGEND

1. Name of Plaintiff
2. Name of Defendant
3. Case Number
4. Plaintiff / Defendant
5. Defendant / Plaintiff
6. Name of Individual / Corporation, etc., against whom judgment was rendered
7. Further identification of Judgment Debtor, if available (e.g. birth date, driver's license, address, etc.)
- 8., 9., 10. Day, month, year judgment rendered
11. Monetary amount of judgment
12. Rate of Interest (please refer to www.federalreserve.gov/releases/h15)
- 13., 14., 15. Day, month, year from which interest begins to accrue (usually date of judgment)
16. Credits, payments, or other offsets made by Judgment Creditor